

Office Space



Premium Dedicated Cubicle Space

Starting At \$100/Hour

[INQUIRE](#)

- Private, fully furnished cubicle with desk
- Lockable filing cabinet and storage units inside cubicle
- Affixed whiteboard in cubicle
- Fully staffed suite to greet and assist you and your guests during business hours
- 24/7 access to suite and cubicle
- Prestigious business address
- Private locked mailbox
- Mail and package reception during business hours, M-F
- Access to business center and staff amenities
- High-speed internet included
- Complimentary beverages and kitchen access
- Nationwide network membership
- Meeting rooms available at discounted rates
- Suite directory listing available
- Custom phone answering available



Drop-in Desk

Starting At \$100/Day

[INQUIRE](#)

- Hot desks available on a first come, first served basis
- Access during normal business hours
- 24/7 access available for certain memberships
- Business address and locked mailbox add-ons available
- Discounted hourly offices and meeting rooms available
- Fully staffed suite to greet and assist you and your guests
- Complimentary beverages, water, and kitchen access
- High-speed internet included
- Access to business center amenities
(printer/copier/scans/notary/package mail out)
- Hourly and daily bundles available
- Nationwide access



Premium Hourly Offices

Starting At \$101/Hour

[INQUIRE](#)

- Private, fully-furnished, in a boutique-style suite
- Ideal for private meetings or quiet work
- Fully staffed suite to greet and assist you and your guests
- High Speed Internet Included
- Includes dedicated phone for conference calls
- Enjoy 24/7 access to our hourly offices with select memberships



Dedicated Desk

Starting At \$102/Month

[INQUIRE](#)

- Business hour access (24/7 access available)
- Meeting rooms available at discounted rates
- Prestigious business address
- Private locked mailbox
- Mail and package reception during business hours
- Access to business center and staff amenities
- High-speed internet included
- Complimentary beverages, and kitchen access
- Nationwide network membership



Premium Team Office

Starting At \$100/Month

[INQUIRE](#)

- Private, fully-furnished, in a large boutique-style suite for three or more
- Fully staffed suite to greet and assist you and your guests
- Live, local, personalized phone answering available
- Business hour access (24/7 access available)
- Meeting rooms available at discounted rates
- Prestigious business address
- Private locked mailbox
- Mail and package reception during business hours
- Access to business center and staff amenities
- High-speed internet included
- Complimentary beverages, and kitchen access
- Nationwide network membership



Premium Dedicated Office

Starting At \$100/Month

[INQUIRE](#)

- Private, fully-furnished, in a boutique-style suite
- Fully staffed suite to greet and assist you and your guests
- Live, local, personalized phone answering available
- Business hour access (24/7 access available)
- Meeting rooms available at discounted rates
- Prestigious business address
- Private locked mailbox
- Mail and package reception during business hours, M-F
- Access to office and staff amenities
- High-speed internet included
- Complimentary beverages and kitchen access
- Nationwide network membership
- Lobby listing available* (Varies by location)

Close



Interior Private Office

Starting At \$100/Month

[INQUIRE](#)

- Turnkey, fully furnished office
- Front desk team to answer your phones, greet visitors, handle mail and more!
- 24/7 access
- Conference rooms available at discounted rates
- Fiber Internet Service (Wifi and Hardwire)
- Prestigious business address service
- Online digital presence included
- White glove GMB setup

Close ^



Exterior Private Office

Starting At \$100/Month

[INQUIRE](#)

- Turnkey, fully furnished office
- Exterior window with natural light
- Front desk team to answer your phones, greet visitors, handle mail and more!
- 24/7 access
- Conference rooms available at discounted rates
- Fiber internet service (Wifi and hardwire)
- Prestigious business address service
- Online digital presence included
- White glove GMB setup

Close ^



Bring-Your-Own-Furniture Private Office

Starting At \$100/Month

[INQUIRE](#)

- Turnkey, fully furnished office
- Front desk team to answer your phones, greet visitors, handle mail and more!
- 24/7 access
- Discounted meeting room rates
- Fiber internet service (Wifi and hardwire)
- Prestigious business address service
- Online digital presence included
- White glove GMB setup

Coworking



Open Seating Coworking

Starting At \$100/Day

- Coworking lounge with open seating
- Access during normal business hours
- Discounted hourly offices and meeting rooms available
- Fully staffed suite to greet and assist you and your guests
- Complimentary beverages, water, and kitchen access
- High-speed internet included
- Access to business center amenities (printer/copier/scans/notary/package mail out)
- Hourly and daily bundles available
- Nationwide access

[INQUIRE](#)



Coworking

Starting At \$100/Month

- First come, first serve drop-in space
- Discounted meeting room rates
- 24/7 access
- Fully staffed reception to greet your clients
- Notary services available
- Wifi and printer access included
- Online portal for real-time booking

[INQUIRE](#)



Coworking + Business Address Service

Starting At \$100/Month

- Discounted meeting room rates
- Prestigious business address services
- Online digital presence included
- White glove GMB setup
- 24/7 access
- Fully staffed reception to greet your clients
- Notary services available
- Wifi and printer access included
- Online portal for real-time booking
- Access to first come, first serve drop-in space

[INQUIRE](#)

Meeting Rooms



Hourly Meeting Rooms

Starting At \$100/Hour

- Hourly offices and meeting rooms access
- Various size meeting spaces available
- Fully staffed suite to greet and assist you and your guests
- Presentation-ready with full AV equipment setup
- High Speed Internet Included
- Dedicated phone for easy conference calls
- Catering assistance available
- Business hour access (24/7 access available)
- Nationwide access

INQUIRE



Small Conference Room

Starting At \$101/Hour

- Hourly conference room
- Perfect for team meetings
- Fully staffed suite to greet and assist you and your guests
- Presentation-ready with full AV equipment setup
- Whiteboards available for collaboration
- Dedicated phone for easy conference calls
- Catering assistance available
- Business hour access (24/7 access available)
- High speed internet included

INQUIRE



Medium Conference Room

Starting At \$100/Hour

- Hourly conference room
- Ideal for professional discussions, focused work, or meetings
- Fully staffed suite to greet and assist you and your guests
- Presentation-ready with full AV equipment setup
- Whiteboards available for collaboration
- Dedicated phone for easy conference calls
- Catering assistance available
- Business hour access (24/7 access available)
- High speed internet included

INQUIRE



Large Conference Room

Starting At \$96/Hour

[INQUIRE](#)

- Hourly conference room
- Ideal for professional meetings or focused team discussions
- Fully staffed suite to greet and assist you and your guests
- Presentation-ready with full AV equipment setup
- Whiteboards available for collaboration
- Dedicated phone for easy conference calls
- Catering assistance available
- Business hour access (24/7 access available)
- High speed internet included



Training Room

Starting At \$100/Hour

[INQUIRE](#)

- Hourly conference room
- Ideal for seminars, lunch-and-learns, or large meetings
- Fully staffed suite to greet and assist you and your guests
- Presentation-ready with full AV equipment setup
- Whiteboards available for collaboration
- Dedicated phone for easy conference calls
- Catering assistance available
- Business hour access (24/7 access available)
- High speed internet included



Professional Meetings Package

Starting At \$100/Hour

[INQUIRE](#)

- Preferred pricing (discounted rates) for on-demand, as-needed meeting space
- Convenient, fully furnished private offices & conference rooms for client meetings, team collaboration, and virtual conferences
- Pay only for what you need – rentable by the hour
- 24/7 access to meet with clients when you want



Meeting Room Membership

Starting At \$100/Month

[INQUIRE](#)

- Discounted hourly rates
- 24/7 access
- Fully staffed reception to greet your guests
- Notary services available
- Wifi and printer access included
- Online portal for real-time booking
- Access to first-come, first-serve drop-in space

Custom Phone Answering



Intelligent Assistant Custom Plans

Starting At \$100/Hour

- Curate the perfect phone answering plan for you by selecting the exact services you need including:
- The number of minutes you need (only pay for what you use)
- Explore additional administrative service offerings available
- Customized scripts to ensure call are answered and managed appropriately

[INQUIRE](#)



Intelligent Assistant Professional

Starting At \$100/Hour

- All of the benefits of our Intelligent Assistant service, plus:
- Seamless integration that syncs with your calendar, CRM, EMR and more
- Administrative support available including intake forms, appointment scheduling, confirmation calls, FAQs, general information, directions, and more!

[INQUIRE](#)



Intelligent Assistant

Starting At \$100/Hour

- Intelligent Assistants (IAs) are our local, concierge-level executive support team who act as an extension of your team and handle your administrative tasks with precision and care
- Highly-trained specifically for your business, IA's manage both front-office and back-end operations: scheduling and data entry to customer communication and document preparation
- They serve as the face and voice of your business, ensuring a professional image when greeting your guests and answering your phone calls—with warmth and expertise
- On-site 40 hours a week, our team simplifies your workflow by managing your important mail and packages, hosting your meetings, answering your phones, etc

[INQUIRE](#)



Intelligent Assistant (Bilingual)

Starting At \$100/Hour

- Spanish Speaking Answering Service
- Bilingual Receptionist Spanish translator
- Bilingual Answering Service. Fluent in Spanish
- Our Bilingual Receptionists are fluent in both English and Spanish

[INQUIRE](#)



Custom Phone Answering

Starting At \$100/Hour

[INQUIRE](#)

- Custom phone answering by our friendly, reliable, local receptionist team
- On-demand phone answering and transferring services, only pay for what you use
- Calls answered live, screened, and forwarded to your team
- Professional, highly skilled local team trained to manage your business
- Customized scripts to ensure calls are answered and managed appropriately
- Flexible availability (part-time, full-time or as needed)



Administrative Support

Starting At \$100/Month

[INQUIRE](#)

- Completely customized for you!
- Live, local team to close more deals
- CRM, calendar, and email integrations available
- Appointment setting, quote generation, FAQs and general information
- Your calls, your way training
- Screening/announcing calls to you and your team
- HIPAA-compliant and PCI compliant
- Available full-time, part-time, backup or overflow support



Sales Extender Service

Starting At \$100/Month

[INQUIRE](#)

- Completely customized for you!
- Live, local team to close more deals
- CRM, calendar, and email integrations available
- Appointment setting, quote generation, FAQs and general information
- Your calls, your way training
- Screening/announcing calls to you and your team
- HIPAA-compliant and PCI compliant
- Available full-time, part-time, backup or overflow support



Medical Receptionist Services

Starting At \$100/Month

[INQUIRE](#)

- HIPAA-Compliant and PCI compliant
- Customized for you!
- Live, local team to impress your callers
- Your calls, your way training
- Integration with most EMRs and calendars
- Appointment setting, note taking, and EMR management
- Screening/announcing calls to you and your team
- Available full-time, part-time, backup or overflow support



Phone Packages Custom Plan

Starting At \$100/Month

[INQUIRE](#)

- Completely customized for you!
- Live, local team to impress your callers
- Available full-time, part-time, backup or overflow support
- Integrations with most CRMs and calendars
- Appointment setting, quote generation, FAQs and general information
- Your calls, your way training
- Screening/announcing calls to you and your team
- HIPAA-Compliant and PCI compliant



Phone Packages 400 Minute Plan

Starting At \$100/Month

[INQUIRE](#)

- Live, local team to impress your callers
- Available full-time, part-time, backup or overflow support
- Integrations with most CRMs and calendars
- Appointment setting, quote generation, FAQs and general information
- Your calls, your way training
- Screening/announcing calls to you and your team
- HIPAA-Compliant and PCI compliant



Phone Packages 200 Minute Plan

Starting At \$100/Month

[INQUIRE](#)

- Live, local team to impress your callers
- Available full-time, part-time, backup or overflow support
- Integrations with most CRMs and calendars
- Appointment setting, quote generation, FAQs and general information
- Your calls, your way training
- Screening/announcing calls to you and your team
- HIPAA-Compliant and PCI compliant



Phone Packages 50 Minute Plan

Starting At \$100/Month

[INQUIRE](#)

- Live, local team to impress your callers
- Available full-time, part-time, backup or overflow support
- Integrations with most CRMs and calendars
- Appointment setting, quote generation, FAQs and general information
- Your calls, your way training
- Screening/announcing calls to you and your team
- HIPAA-Compliant and PCI compliant

Close ^

Virtual Office



Business Identity Live

Starting At \$100/Hour

- Access to our Conference Rooms and Hourly Offices (hourly rates apply)
- Two days office use per month included at no additional charge
- Complimentary local business phone number
- Calls answered live, screened of any solicitors or unwanted callers, transferred and announced to you 25 Minutes per month included
- Voicemail box with 24/7 access
- Electronic Building Directory Listing (Subject to location)
- Meetings membership in all Intelligent Office locations (hourly rates may vary per location)

[INQUIRE](#)



Professional Business Address

Starting At \$100/Month

- Prestigious business address in a physical suite
- Private locked mailbox and secure mail management
- Enhanced digital presence and broader business reach
- Front desk pickup/drop off
- Access during normal business hours (24/7 access available)
- Hourly meeting room discounts available
- Fully staffed office to greet and assist you and your guests
- Enhanced mail services available such as notification, scanning, and forwarding
- Lobby listing available* (Varies by location)

[INQUIRE](#)



Virtual Mail Address

Starting At \$100/Month

- Prestigious business address in a physical suite
- Enhanced digital presence and broader business reach
- Front desk pickup/drop off
- Access during normal business hours
- Enhanced mail services available such as notification, scanning, and forwarding

[INQUIRE](#)



Virtual Office

Starting At \$100/Day

[INQUIRE](#)

- Enhanced business image with a Prestigious Business Address and Professional Meeting Space Package for Your Business Needs!
- Prestigious business address in a physical, professional office suite
- Private, locked mailbox and secure mail management
- Preferred pricing (discounted rates) for on-demand, as-needed meeting space
- Convenient, fully furnished private offices & conference rooms for client meetings, team collaboration, and virtual conferences
- 24/7 access to meeting space and dedicated, locked mailbox
- Enhanced digital presence and broader business reach
- Front desk pickup/drop off
- Fully staff office to greet and assist you and your guests during business hours
- Enhanced mail services available such as notification, scanning, and forwarding
- Lobby listing available (Varies per location)



Virtual Office Membership

Starting At \$100/Hour

[INQUIRE](#)

- Prestigious business address with private locked mailbox
- Mail and package reception during business hours, Monday-Friday, from 8:30 AM to 5:30 PM
- Access to business center amenities and administrative staff
- Access to hourly meeting rooms at discounted member rates
- A 12-month commitment term is required. We ask for one full month written notice to cancel; all memberships end on the last day of the calendar month
- A one-time set-up fee will be charged upon signing up
- Security deposit of 1 full month is required and will be collected at the start of your membership



Professional Business Address With Access

Starting At \$100/Month

[INQUIRE](#)

- Prestigious business address in a physical suite
- Access during normal business hours (24/7 access available)
- Private locked mailbox and secure mail management
- Enhanced digital presence and broader business reach
- Front desk pickup/drop off
- Hourly meeting room discounts available
- Fully staffed office to greet and assist you and your guests
- Enhanced mail services available such as notification, scanning, and forwarding
- Lobby listing available* (Varies by location)



Home Hider Mail Service

Starting At \$100/Month

[INQUIRE](#)

- Use our address instead of your home!
- Locally boosted SEO
- Protect your personal information
- Pickup/drop off courtesies
- Prestigious Business Address Service
- Online digital presence included
- White glove GMB setup



Local SEO Office Package

Starting At \$100/Month

[INQUIRE](#)

- Prestigious Business Address Service
- Online digital presence included
- White glove GMB setup
- 24/7 access
- Fully staffed reception to greet your clients
- Pickup/drop off courtesies
- Notary services available
- Wifi and printer access included
- Online portal for real-time booking
- Access to first-come, first-serve drop-in space
- Locally boosted SEO
- Discounted Hourly Rates



Complete Virtual Office

Starting At \$100/Month

[INQUIRE](#)

- Discounted meeting room rates
- Prestigious business address services
- Online digital presence included
- White glove GMB setup
- 24/7 access
- Fully staffed reception to greet your clients
- Notary services available
- Wifi and printer access included
- Online portal for real-time booking
- Access to first come, first serve drop-in space



Complete Business Headquarters Package

Starting At \$100/Month

[INQUIRE](#)

- Discounted meeting room rates
- Local, professional team answers your calls, your way
- Integration with your phone system
- 40 hour/week phone support coverage
- Integration with CRM, calendar, and more
- Prestigious business address service
- Online digital presence included
- White glove GMB setup
- 24/7 access
- Staffed reception to greet your clients
- Notary services available
- Wifi and printer access included
- Online portal for real-time booking
- Access to first come, first serve drop-in space